

COMMENCEMENT CHECKLIST



1. Apply for Graduation via the MyUMGC student portal

Talk to your advisor to confirm you completed the degree requirements.

2. RSVP to attend Commencement via link emailed to you (look for email from commencement-asia@umgc.edu)

If you don't receive an invitation by March 1, first check your spam/junk folder; if not found, email commencement-asia@umgc.edu.

3. Order regalia

- Go to Oak Hall at oakhallcg.com/pages/umgcasia to order regalia.
- Note ordering deadlines for each location are approximately one month before ceremony. Shipping may take up to one month.

4. Hang or gently press your regalia prior to ceremony

5. Attend commencement

- Bring regalia—ensure you have gown, cap, and black tassel.
- We recommend you wear business casual attire and comfortable shoes.

// Guests and Ceremony

- Each graduate may have up to four guests attend commencement. Some ceremonies may have standing room only.
- Following the ceremony, there will be a reception with complimentary light appetizers.
- There is no charge to attend the ceremony.
- Please contact commencement-asia@umgc.edu if you need accessibility accommodations.

// Regalia (cap and gown)

- All graduates are required to pre-purchase regalia from our vendor, Oak Hall.
- When ordering regalia:
 - Note different ordering deadlines depending on ceremony date.
 - Have regalia sent to your APO/FPO address. APO/FPO address are considered US addresses (so select United States as country). Do not send your regalia to UMGC.
 - Shipping may take up to one month to a stateside address (longer for off-base international addresses).
 - If you do not have a stateside phone number, enter 0000.
- If you do not receive regalia prior to your commencement ceremony, contact commencement-asia@umgc.edu.
- No regalia will be available for purchase at the ceremony.
- Regalia differs by degree (associate degree = grey, bachelor's degree = black, master's degree = black gown with hood).

// Graduate Attire at Ceremony

- Dress code (under regalia): Business casual attire and comfortable shoes.
- Be sure to hang or gently press regalia prior to ceremony.
- All graduates must wear black tassels only; other tassels are commemorative.
- Mortar board (cap): Graduates may decorate; should be tasteful and not offensive.
- Honor cords: UMGC will provide cords to bachelor's degree students who receive academic honors (cum laude, magna cum laude, summa cum laude). If you are an honor society member, contact the organization directly about receiving a cord.
- Sashes or stoles are optional.

Contact Us

UMGC Asia Student Services

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